

**PDD CENTRAL ALBERTA COMMUNITY BOARD MEETING
KERRYWOOD NATURE CENTRE, RED DEER
AUGUST 23, 2005**

MINUTES

ATTENDANCE:

Board:	Ron Crossley, Chair Bev Schneider Ed Johnston Roger Will	Pat Marshall, Vice Chair Lorne Stuart Tina Flamond Tammy DeBruyn
Regrets:	Doris Kibermanis	Dawn Parent
Staff:	Sandi Koop Dave Waddell Sharon Turnbull	Stephen Golub Wayne Morrow
Guests:	Frank Schoenberger, Member-at-large, PDD Provincial Board Chris D'Lima, Chair, AUPE Local 6/Chapter 3 - PDD staff	

Ron Crossley called the meeting to order at 9:05 a.m.

Ron introduced and welcomed Frank Schoenberger, Member-at-Large, PDD Provincial Board.

- 1a. Review/Approval of August 23/05 Agenda:
Addition of Item #3c Audit Committee
Motion by Pat Marshall **seconded** by Tina Flamond to approve the agenda as amended. **Carried**
- 1b. Review/Approval of June 28/05 Minutes:
The Board appreciates the Plain Language version of the minutes and agendas but will only approve the regular minutes and agendas.
Motion by Bev Schneider **seconded** by Lorne Stuart to approve the June 28/05 minutes as circulated. **Carried.**
- 1c. Business Arising from the Minutes:
The Board reviewed the Action items list included in the Board package.
- 1d. Correspondence:
The Board reviewed the correspondence included in the Board package.
- 1e. Board Chair Report:
July 2005 Board Chair report included in the Board package.

Motion by Pat Marshall **seconded** by Bev Schneider to accept the Board Chair report as circulated. **Carried.**

- 1f. Meetings with MLA's
Ron Crossley advised he will follow-up with Mary Anne Jablonski regarding meeting with the Central Region MLA's.
- 1g. Premier's Dinner:
Ed Johnston advised that the Premier's Dinner is being held on October 20, 2005. Ed Johnston suggested this would be an excellent opportunity to promote awareness of PDD in some way. Suggested to have the Premier present the Self-Advocate of the year award and to mention PDD in his speech. Ron Crossley will raise this suggestion with the Provincial Board on Thursday.

- 2a. Management Report:
The Board reviewed and discussed the management report included in the Board package.

Community Supports Coordinator Recruitment Activities – Sandi Koop advised that Cindy Radke and Lisle Waterman have been recruited to work with the Moving Ahead Project Team. Linda Wells and Terry Hendley from Michener Services have been recruited to back fill these two positions. These 2 Michener positions will not be recruited to as part of the cost reduction strategies at Michener Services. Sandi Koop advised that Jason Keller is also resigning the end of September.

Motion by Lorne Stuart **seconded** by Roger Will to accept the management report as distributed. **Carried.**

- 2b. Chief Financial Officer Report:
- i. 2005-2006 Allocation:
2005-2006 Allocation - \$123,776,000
Capital Budget – \$460,000
Dave Waddell advised that the administration and Board budgets have been reduced by 5%.
Motion by Lorne Stuart **seconded** by Pat Marshall to approve a total operating budget of \$123,776,000 and a capital budget of \$460,000 for the 2005-2006 fiscal year. **Carried.**
- ii. Forecast Update:
The current forecast reflects a balanced budget.
Expenses to July 31/05 total \$40,237,000 - 32.5% of the approved budget.
Net new uptakes to July 31 total 8.
Estimated net new uptakes forecast for the year is 55.
Capital expenses to July 31 total \$23,009.00.

- 3a. Strategic Relations Committee:
Amended 2005-2006 Strategic Relations Plan reviewed and discussed by the Board. Discussed expanding the list of organizations to include churches and other community groups.

Motion by Ed Johnston **seconded** by Lorne Stuart that quarterly evaluations be completed outlining the progress the Board has made on Board responsibilities outlined in the Strategic Community Relations Plan. **Carried.**

- 3b. Recognition Committee:
The Board reviewed the Recognition Committee recommendations provided in the Board package. A Staff Recognition luncheon will be held on November 25, 2005 at the Red Deer Lodge commencing at 12:00 p.m. for PDD staff and Board members. The Committee will send out invitations.

- 3c. Audit Committee:
Board Operations – draft management letter received. Final audit letter has not yet been received. Anticipate no specific issues pertaining to Central Region.

Independent Review of Board Policies

Action is being taken to have a review of the Central Alberta Community Board policies. The Audit Committee will provide recommendations at the next meeting on what course they will follow.

Auditor General Recommendations

- Requirement that service providers provide a financial statement.
- The Provincial Board is currently looking at adequate accountability around individual funding.
- Audit Committee recommends that a letter be sent to the Provincial Board advising the Central Board is concerned regarding adequate accountability with individual funding and asking when a plan will be in place with recommendations for conclusion. The Audit Committee and administration will draft a letter from the Central Board Chair to the Chair of the Provincial Board.

4. Closed Session

Motion by Pat Marshall **seconded** by Roger Will to move into Closed session at 11:40 a.m. to discuss the pools at the Roland Michener Recreation Centre. **Carried.**

Motion by Roger Will **seconded** by Pat Marshall to return to open session at 12:15 p.m. **Carried.**

The following motions are the result of amending substitutions that were introduced and passed at the September 27, 2005 Board Meeting.

Motion by Dawn Parent **seconded** by Doris Kibermanis that effective September 1, 2006 the PDD Central Alberta Community Board discontinue funding the operation of all the Roland Michener Recreation Centre pools. **Carried.**
Abstained Roger Will. **Opposed** Lorne Stuart.

Motion by Bev Schneider **seconded** by Doris Kibermanis that at the January 2006 Community Board meeting, the administration present a work plan outlining the process that will be followed to implement the proposed withdrawal of PDD funding for the operation of all the Roland Michener Recreation Centre pools. **Carried.** **Opposed** Lorne Stuart.

Motion by Doris Kibermanis **seconded** by Lorne Stuart that by September 1, 2006, the administration prepare a report that provides recommendations on the utilization and viability of continued support by PDD for the operation of the entire Roland Michener Recreation Centre. **Carried unanimously.**

Following lunch the Board viewed the CASA advertisement on Pedestrian Safety.

5a. Getting to Know the Business:

Eligibility:

Sandi Koop provided the Board with an overview of the eligibility process and criteria for PDD supports and services. If a person is deemed ineligible for PDD funding, he/she is provided with information as to where he/she might receive assistance, as well as information about the Dispute Resolution and Appeal process. Sandi distributed an eligibility scenario that the Board reviewed and discussed.

April 2005 Provincial statistics about Appeals indicate:

- Notices of Appeals Received - 50% eligibility, 41% funding, 9% other
- Notices of Appeals by Region - 15.6% Central, 45.5% Edmonton, 25% Calgary, 8.2% South, 4.5% Northwest, 1.3% Northeast.
- 44.3% of notices of appeal are resolved by formal hearing
- 63.9% of Community Board decisions are upheld
- 28.7% of Community Board decisions are overturned
- 7.4% of Community Board decisions are varied
- 55.9% of funding decisions of the Community Boards are upheld
- 67.6% of eligibility decisions of the Community Boards are upheld

5b. Board Evaluation – Governance:
Tabled to the September meeting.

6a. District Council Updates:

The Board members provided updates on meetings and events they attended during July and August. Board members will remind District Councils that there is \$5,000 available for Community Learning Events.

6b. Intern Board Member Report:

Tammy provided the Board with a report of her activities as a Board Intern.

Motion by Pat Marshall **seconded** by Bev Schneider to accept the Board Intern report as presented. **Carried.**

7. Representation at Meetings, Conferences:

The Board reviewed their September and October calendars.

Premier's Dinner – Board members will purchase their own tickets and will submit an honoraria claim.

8. Moving Ahead:

Wayne Morrow updated the Board on Moving Ahead activities as follows:

- A Bridge Fund has been established to support people moving to other communities. The amount budgeted this fiscal term is \$500,000.
- Population on North site reduced from 138 to 128 people from April 1 to July 31, 2005.
- Developing the individual consultation plan that will be provided to the Parent Society members at their September meeting.
- Initiated individual consultations with 5 people/guardians.
- Wayne Backer seconded to the COO position commencing October 3, 2005 for a 3-year term.
- Project Team appointed with Lisle Waterman, Cindy Radke and Bernadette Irwin as Community Supports Coordinators.
- Renovations of 2 of the 10 Southfield homes have started.
- 202A and B Meadowview Road closed by June 30, 2005.
- 215A and B Medley was initially expected to close by October 31, 2005. It may need to be delayed 3 – 4 months due to limited housing options.
- Woodlea House renovations approved with the work to be completed by December/January.
- Three people moved to other communities in this fiscal term with planning initiated for 12 other people.
- Visits to other regions planned. Northwest region scheduled for September 21.
- Received and providing information to agencies on the Canada-Alberta Affordable Housing Partnership Initiative. Housing visit in Edmonton scheduled for September 8th.
- Information letters sent to five PDD region's CEO's and five Central Region Agencies.
- Information letters will be sent out to all private and public guardians in September.
- The Moving Ahead Project Team has a facilitated planning day scheduled for August 30th to develop an action plan.

9. Next Meeting:
September 27 – Killam
October 25 – ASC – Olds
November 22, location TBA
December 20, location TBA

10. Adjournment:
Motion by Pat Marshall **seconded** by Roger Will to adjourn at 3:25 p.m.
Carried.